

COMPARK BUSINESS CAMPUS METROPOLITAN DISTRICT

8390 E. CRESENT PKWY., STE. 300
GREENWOOD VILLAGE, CO 80111
303-779-5710 (O) 303-779-0348 (F)
<https://www.cbcmd.com>

NOTICE OF REGULAR MEETING AND AGENDA

DATE: Wednesday, November 15, 2023

TIME: 9:00 a.m.

LOCATION: Microsoft Teams

https://teams.microsoft.com/l/meetup-join/19%3ameeting_M2EzOWEwOWEtMTkxZC00Mzg1LWFhMmItOGUyYjQ4MjBjZmY3%40thread.v2/0?context=%7b%22Tid%22%3a%224aaa468e-93ba-4ee3-ab9f-6a247aa3ade0%22%2c%22Oid%22%3a%22d42bab28-fbd8-4e65-a395-965cf9ef152f%22%7d

ACCESS:

Or call in (audio only)

[+1 720-547-5281](tel:+17205475281), [364999167#](tel:+1364999167) United States, Denver
Phone Conference ID: 469 118 875#

<u>Board of Directors</u>	<u>Office</u>	<u>Term Expires</u>
Lawrence Jacobson	Secretary/Treasurer	May 2025
Jeffrey J. Schroeder	Assistant Secretary	May 2027
VACANCY		May 2025
VACANCY		May 2025
VACANCY		May 2027

I. ADMINISTRATIVE MATTERS

- A. Call to Order/Declaration of Quorum/Present Disclosures of Potential Conflicts of Interest
- B. Location of Meeting and Posting of Meeting Notices, Approve Agenda
- C. Public Comment. Members of the public may express their views to the Board on matters that affect the District that are otherwise not on the agenda. Comments will be limited to three (3) minutes per person.

II. DIRECTOR MATTERS

- A. Development Activity Update.
- B. Consider Appointment of Directors
- C. Election of Officers

III. CONSENT AGENDA

- A. Approval of May 17, 2022 Regular Meeting Minutes (**enclosure**).
- B. Approval of Engagement letter with Wipfli to prepare 2023 Audit (**enclosure**).
- C. Approval of Interim Claims and Directors’ Fees (**enclosure**).
- D. Acceptance of November 2023 Cash Position Schedule (**enclosure**).
- E. Adoption of Resolution No. 2023-11-01: 2024 Annual Administrative Resolution (**enclosure**).
- F. Approval of 2024 Insurance Renewal and Coverage through the Colorado Special Districts Property and Liability Pool and T. Charles Wilson Risk Management, and Authorize Membership in the Special District Association (**enclosure**).
- G. Ratification of Assignment of Reimbursement Right with Smilanic Construction & Design Corporation (**enclosure**).
- H. Ratification of Tap Purchase Agreement with Smilanic Construction and Design Corporation for Lot 7, Compark Filing No. 2 (**enclosure**).

IV. ENGINEERING MATTERS – RUSS BURROWS

- A. Engineer’s Report (**enclosure**).

V. LANDSCAPE MAINTENANCE/CONSTRUCTION REPORT – DAVE STRAUSS

- A. Review and Consider Strauss Building Services Bids (**enclosures**).
 - 1. Filing 1 Detention Pond - \$4,500
 - 2. Compark HCC PLD Pond - \$40,930

VI. FINANCIAL MATTERS

- A. Public Hearing on 2023 Budget Amendment and Consider Adoption of Resolution to Amend 2023 Budget, if necessary.
- B. Public Hearing on 2024 Budget and Consider Adoption of Resolution 2023-11-__ to Adopt 2024 Budget (**enclosure**).

VII. MANAGER MATTERS

- A. Consider Approval of CliftonLarsonAllen LLP Master Service Agreement and related Statements of Work (**enclosure**).

XI. OTHER BUSINESS

- A. Confirm Quorum for Next Meeting January 24, 2024 at 9:00 a.m.

XII. ADJOURNMENT

There are no remaining regular scheduled meetings in 2023.