

# COMPARK BUSINESS CAMPUS METROPOLITAN DISTRICT

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GREENWOOD VILLAGE, CO 80111  
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<https://www.cbcmd.com>

## NOTICE OF REGULAR MEETING AND AGENDA

**DATE:** Wednesday, November 16, 2022

**TIME:** 9:00 a.m.

**LOCATION:** Microsoft Teams

[https://teams.microsoft.com/l/meetup-join/19%3ameeting\\_MDc1MzU2NWltMzYwOS00NjYxLThkMDEtZTQ5Zjk1MmNiYmE4%40thread.v2/0?context=%7b%22Tid%22%3a%224aaa468e-93ba-4ee3-ab9f-6a247aa3ade0%22%2c%22Oid%22%3a%22d42bab28-fbd8-4e65-a395-965cf9ef152f%22%7d](https://teams.microsoft.com/l/meetup-join/19%3ameeting_MDc1MzU2NWltMzYwOS00NjYxLThkMDEtZTQ5Zjk1MmNiYmE4%40thread.v2/0?context=%7b%22Tid%22%3a%224aaa468e-93ba-4ee3-ab9f-6a247aa3ade0%22%2c%22Oid%22%3a%22d42bab28-fbd8-4e65-a395-965cf9ef152f%22%7d)

**ACCESS:**

**Or call in (audio only)**

+1 720-547-5281,,364999167# United States, Denver  
Phone Conference ID: 595 206 698#

<u>Board of Directors</u>	<u>Office</u>	<u>Term Expires</u>
Lawrence Jacobson	Secretary/Treasurer	May 2025
Andrew Klein	Assistant Secretary/Treasurer	May 2025
VACANCY		May 2023
VACANCY		May 2023
VACANCY		May 2025

### **I. ADMINISTRATIVE MATTERS**

- A. Call to Order/Declaration of Quorum/Present Disclosures of Potential Conflicts of Interest
- B. Location of Meeting and Posting of Meeting Notices, Approve Agenda
- C. Public Comment. Members of the public may express their views to the Board on matters that affect the District that are otherwise not on the agenda. Comments will be limited to three (3) minutes per person.

### **II. DISCUSS BOARD VACANCIES**

- A. Accept resignation of Kevin Smith
- B. Oath of Office and Appointment of Jeffrey Jacob Schroeder

C. Election of Officers

**III. CONSENT AGENDA**

- A. Approval of May 18, 2022 Regular and June 15, 2022 Special Meeting Minutes (enclosed).
- B. Approval of Interim Claims and Directors' Fees (to be distributed).
- C. Acceptance of September 30, 2022 Unaudited Financial Statements and November 2022 Cash Position Schedule (to be distributed).
- D. Approval of Engagement Letter with Wipfli LLC to prepare 2022 Audit (enclosed).
- E. Ratification of Engagement Letter with Otten Johnson Robinson Neff & Ragonetti for Special Legal Services
- F. Adoption of Resolution No. 2022-11-01: 2023 Annual Administrative Resolution (enclosure).
- G. Adoption of Resolution No. 2022-11-02: Resolution of Board of Directors Calling May 2023 Regular Election (enclosure).

**IV. ENGINEERING MATTERS – RUSS BURROWS**

**V. LANDSCAPE MAINTENANCE/CONSTRUCTION REPORT – DAVE STRAUSS**

**VI. FINANCIAL MATTERS**

- A. Review and Consider Acceptance of 2021 Audit (to be distributed).
- B. Conduct Public Hearing on the Proposed 2023 Budget and Consider Adoption of Resolution No. 2022-11-03 to Adopt the 2023 Budget and Appropriate Sums of Money and Set Mill Levies (enclosure).
- C. Authorize District Accountant to Prepare the DLG-70 Certification of Tax Levies Form and Consider Appointment of Board Member to Sign the DLG70 Certification of Tax Levies.

**VII. MANAGER MATTERS**

- A. Consider Approval of CliftonLarsonAllen LLP Statements of Work (enclosure)
- B. Other

**VIII. ATTORNEY MATTERS**

- A. Other

**XI. OTHER BUSINESS**

- A. Confirm Quorum for Next Meeting in 2023 at 9:00 a.m.

## **XII. ADJOURNMENT**

**There are no remaining regular scheduled meetings for 2022.**